

Job Position:	Ice Cream Scooper/Cashier
Location:	Tally's Dockside & CG Hooks BBQ
Reports To:	Management
Employees Supervised:	No
FLSA Classification:	Non-Exempt
Benefits Eligible:	No

Position Summary:

Representing Tally's Dockside & CG Hooks BBQ, you will be in charge of the Ice Cream Counter located inside CG Hooks, responsible for all duties required to maintain the ice cream distribution, complete accurate money transactions and responsible for the accuracy of the cash register. You will interact in a friendly and professional manner with patrons and employees.

Position Duties / Essential Job Functions:

1. Maintains the ice cream counter and customer area and follows opening and closing procedures.
2. Scoops ice cream with accuracy and consistency - follows guidelines.
3. Makes floats, shakes and malts.
4. Practices food safety principles.
5. Monitors the ice cream selection; makes partials, inserts partials and new tubs, stocks ancillary ice cream items.
6. Daily cleaning of ice cream counter area; cooler, collars, glass, etc
7. Cleans and re-assembles the ice cream cooler once a week on the designated day.
8. Restocks and stores ice cream deliveries.
9. Takes Inventory of ice cream, cones, napkins, cups, spoons, taster spoons, etc once a week on the designated day.
10. Responsible for the accuracy of the cash register and POS system.
11. Primary customer contact in CG Hooks for food orders, to go orders, and catering orders and questions.
12. Handles cash and credit card transactions.
13. Responsible for the appearance of the customer area; tables cleaned and wiped down, BBQ bottles and paper towel holders on table in appropriate manner, chairs straightened, floor sweep, cob webs removed, etc
14. Responsible for the maintenance of the two restrooms in CG Hooks; cleaning and restocking.
15. Assists the kitchen staff as needed or as time permits..
16. Responsible for merchandizing displays as required.

Qualifications:

- Proficient reading, math, and cash handling skills required
- Previous experience in customer sales and service.
- Demonstrated proficiency in the use and understanding of a computer and a computerized register system
- Demonstrates proficiency in the use and understanding of a computer, mobile device, and social media applications, and company's POS system
- Attain a Serve Safe meeting held by the White Bear Police
- Completes within two weeks of hire, Serve Safe and Food Handler online class and proof of certification for compensation.

Personal Attributes Required:

- Positive attitude; maintains a high level of self-motivation
- Courteous and professional customer service skills
- Clear and friendly communication skills; ability to work with a diverse group of employees and customers
- Accuracy and confidentiality
- Ability to handle challenging customers in a professional manner.

Essential Physical / Mental Requirements:

- This job operates in an environment serving the public in multiple areas including food, drinks, and other services.
- Must be able to lift up to 50 pounds, must be able to walk, reach, and lift on a regular basis.
- Must be able to stand for long periods at a time without rest.
- Must be able to work in outdoor environments and handle exposure to variations in weather and conditions.

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. This job description does not state or imply that the above are the only duties and responsibilities assigned to this position. Employees holding this position will be required to perform any other job-related duties as requested by the Company. All requirements are subject to modification at any time for any reason at the Company's sole discretion.

Revised: [date]

Employee Signature

Date